# Essential English Skills - Grade 6 (Practice 1) -



## Read the letter.

Ella Bella 10-160 Riverview Lane Toronto, ON M3N 1B2

Ms. Jane Dorian 175 Riverview Lane Toronto, ON M3N 1B2

May 23, 2023

Dear Ms. Dorian:

I'm writing to apologize for something that I've done, which you may not know about yet. This morning, as I was running for the school bus, I ran through your yard, and I trampled the tulips in your garden. Instead of attempting to correct my mistake, I continued running, hoping to get to school on time.

I know I've done quite a bit of damage, and I'm very sorry. I hope that I can make it up to you by offering my gardening services – planting, weeding, raking, or watering – or by buying you some new plants to replace the ones that you have lost due to my carelessness.

I promise never to repeat my mistake, and I hope that some time in the near future we can meet so that I can apologize in person.

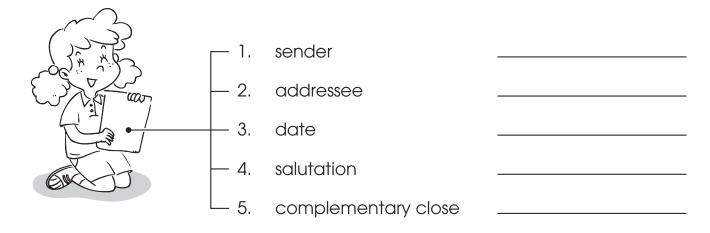
Again, please accept my apology.

Yours sincerely, *Ella Bella* 

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English

### A. Find the following from the passage.



- **B.** Answer the questions.
- 1. Which two elements of this letter show that it is formal?
- 2. What stylistic mistake has Ella made in her formal letter? Find two examples.
- 3. What is Ella apologizing for?
- 4. What caused her to make the mistake?
- 5. What is she willing to do to make up for her mistake?



# Essential English Skills – Grade 6 (Practice 1 – Answers)



# English

## • reading comprehension

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Again, please accept my apology.

Yours sincerely, *Ella Bella* 

### A. Find the following from the passage.



- **B.** Answer the questions.
- Which two elements of this letter show that it is formal?
  The salutation and the complementary close show that it is formal.
- What stylistic mistake has Ella made in her formal letter? Find two examples.
  She used contractions such as "I'm" and " I've".
- What is Ella apologizing for?
  She is apologizing for trampling her neighbour's garden.
- 4. What caused her to make the mistake? She was running to catch the school bus.
- What is she willing to do to make up for her mistake?
  She is willing to offer her gardening services or to buy some new plants as replacements.

